

TOWNSHIP OF WASHINGTON
BOARD OF SUPERVISORS' REGULAR MEETING
AGENDA
August 14, 2025

1. Call To Order
2. Pledge of Allegiance
3. Agenda Items Discussion
4. Announcements
 - a. The Township office will be closed on Monday, September 1st in observance of Labor Day.
5. Motions
 - a. Accept Minutes of Regular Meeting of 7/10/2025
 - b. Accept Treasurer's Report for July
 - c. Accept Police Department Report for July
 - d. Accept Road Department Report for July
 - e. Accept Fire Department Report for July
 - f. Accept Emergency Medical Services' Report for July
 - g. Accept Emergency Management Coordinator's Report for June & July
 - h. Accept Engineers' Report for July
 - i. Pay bills as presented
 - j. Award the sale of the ENRADD Speed Timing System to Brian Webster from Marysville, PA, with the winning bid of \$1,225.00.
 - k. Award the sale of eleven (11) Panasonic CF-19 Toughbooks to Fred Schiffer from Export, PA, with the winning bid of \$410.00.
 - l. Award the sale of the IR Tactical Laser Training System to Stephen Swyberius from Roselle Park, NJ, with the winning bid of \$1,479.00.
 - m. Adopt Resolution 2025-05 to enter into an agreement with the Pennsylvania Laborers' District Council for approval of the new Road Department contract effective 1/1/2026 through 12/31/2029
 - n. Adopt Ordinance 178 as advertised establishing rules for connecting to public stormwater facilities
 - o. Authorize the Public Works Director to hire a new Operator/Truck Driver.
6. Subdivisions/Land Use
 - a. Eric Pucek – Exception Request – Beech Road
 - b. Buskey-Arbster Subdivision – Kiski Park Drive
7. Unfinished Business
 - a. Ghrist Landscaping
8. New Business
 - a. Lidia Fluhme – Requesting permission for GFNY to use townships roads for a cycling marathon on September 21, 2025
9. Public Comment
10. Adjournment

** This meeting is recorded to assist the Secretary with the Minutes **

Minutes
Supervisors' Meeting
July 10, 2025

The Board of Supervisors of Washington Township, Westmoreland County, met in Regular Session at 7:00 p.m., at the Municipal Building on July 10, 2025. Present were Supervisors Gardner, Olszewski and Thornton, as well as Solicitor Long of Long & Long and T.J. Stephens of Bankson Engineering Inc. The meeting was called to order by Chairman Gardner and opened with the Pledge of Allegiance.

Hearing no request for discussion on any items on the agenda, Gardner announced the following: 412 Rally will hold a car show in Kunkle Park on Friday, July 18th from 2 pm to 8 pm and the Northmoreland National Night Out will be held on Wednesday, August 6th, from 5 p.m. to 8 p.m. at Northmoreland Park, Pavilion 8. This free event is open to the public. Come and meet your local police and first responders.

Gardner then continued with the motions.

Thornton motioned and Olszewski gave the second to accept the Minutes of the duly advertised regularly scheduled Supervisors' Meeting of 06/12/2025. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Treasurer's Report for June 2025. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Police Department Report for June. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Road Department Report for June. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Fire Department Report for June. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Emergency Medical Services Report for June. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Engineer's Report for June. All voted in favor.

Olszewski motioned and Thornton gave the second to pay bills as presented. All voted in favor.

Thornton motioned and Olszewski gave the second to enter into an Agreement with the Municipal Authority of Washington Township for cost sharing of the Paulton Storm Sewer Project. All voted in favor.

Olszewski motioned and Thornton gave the second to authorize Secretary to prepare a check payable to the Washington Township Volunteer Fire Company in the amount of \$152,897.43, which represents the balance due of two mills current and delinquent collected property taxes, from December 1, 2024 to July 1, 2025. All voted in favor.

Thornton motioned and Olszewski gave the second to authorize the Secretary to advertise for the sale of an ENRADD Speed Timing System, eleven (11) Panasonic CF-19 Toughbooks, and IR Tactical Laser Training System on Municibid beginning at 8 a.m. on July 21st and ending at 3:00 p.m. on August 11th, with an award date of August 14, 2025. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the resignation of PT Police Officer, Robert Rusiewicz effective June 25, 2025. All voted in favor.

Subdivision and Land Use Requests

There were no subdivision and land use requests.

Unfinished Business

There was no unfinished business.

New Business

Mellissa Gardina, representing the Community Church of Pine Run, requested the use of Kunkle Park for their annual fall festival on September 20, 2025.

Olszewski motioned and Thornton gave the second to approve the request of the Community Church of Pine Run to hold their annual fall festival, which is a scholarship fundraiser for area children, on Saturday, September, 20 2025, contingent upon receiving the following: a completed park rental application with the \$300 rental fee and the \$150 deposit, which will be returned if all regulations of the rental application are followed and the park is left as they found it; providing the Township with a certificate of insurance naming Washington Township as the certificate holder; and scheduling a coordination meeting with the Township to review setup and parking requirements. All voted on favor.

Public Comment

There was no public comment.

Hearing no further comments, Olszewski motioned, and Thornton gave the second to adjourn. All voted in favor. The meeting was adjourned at 7:05 p.m.


Secretary

JULY TREASURER'S REPORT

	Prior Month Balance	Revenues	Expenditures	July Balance
GENERAL FUND	\$ 1,003,757.97	\$ 154,440.34	\$ 367,286.50	\$ 790,911.81
PAVING FUND	\$ 140,680.33	\$ 118.47	\$ 63,586.83	\$ 77,211.97
BRIDGES & CULVERTS FUNDS	\$ 348,272.42	\$ 564.79	\$ -	\$ 348,837.21
BUILDING FUND	\$ 202,518.32	\$ 718.53	\$ 2,500.00	\$ 200,736.85
EQUIPMENT FUND	\$ 46,868.17	\$ 164.43	\$ -	\$ 47,032.60
RECREATION COMMISSION	\$ 157,783.31	\$ 33.44	\$ 116.97	\$ 157,699.78
LIQUID FUELS STATE FUND	\$ 683,836.36	\$ 1,510.14	\$ 473,542.16	\$ 211,804.34
FBO WASH TWP POLICE/BEIGLEY TR	\$ 2,208.50	\$ 3.82	\$ 10.00	\$ 2,202.32
STORM WATER MANAGEMENT FUND	\$ 71,719.72	\$ 15.13	\$ 375.20	\$ 71,359.65
POLICE TRAFFIC SERVICES	\$ 168.58	\$ 26,216.45	\$ 2,665.65	\$ 23,719.38
CAPITAL INVESTMENT FUND	\$ 537,347.79	\$ 1,711.46	\$ -	\$ 539,059.25



WASHINGTON TOWNSHIP POLICE DEPARTMENT
WESTMORELAND COUNTY
289 PINE RUN CHURCH ROAD
APOLLO, PENNSYLVANIA 15613
(724) 727-3410

Washington Township Police Department Monthly Report - July 2025

Total Calls For Service: 271

911 Hang Up	15	
Animal Complaints	12	
Assaults	2	
Assist Other Agency	0	
Assist Other Police	7	
Burglar Alarm	5	
Burglary	0	
Child Custody	0	
Childline Investigation	0	
Civil Matter	6	
Vehicle Crashes	12	2 Injuries
Criminal Mischief	2	
Death Investigation	1	
Disabled Vehicle	5	
Disturbances	9	
Dog Law	2	
Domestic	7	
DUI	0	
Drug Overdose	0	
Drug/Narcotic Offenses	1	
EMS Assist	10	
Endangering Child Welfare	0	
Fire Alarm	1	
Fire Dept. Assist	6	
Firearms Violations	0	
Fraud	3	
Game Laws	0	
Harassment	2	
Hazardous Condition	27	
House Check	1	
Keys Locked In Vehicle	0	
Lost & Found	1	
Mental Health	0	
Missing Person - Adult	0	
Other-Misc.	8	
PFA Service	4	



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Public Intox.	0	Vehicle Mileage		
Public Service Detail	0		Current	This Month
Repossession	2	Unit 5-50	25,525	1,421
Runaway Juvenile	0	Unit 5-51	2,903	1,684
Security Check	18	Unit 5-52	100,909	298
Service-Misc.	6	Unit 5-53	49,442	1,769
Suspicious Person/Activity	8	Unit 5-54	42,269	1,243
Sex Assault	0	Unit 5-56	84,392	19
Terroristic Threats	0	Unit 5-59	100,701	646
Theft	2			
Theft-Retail	1			
Ordinance Complaints	4			
Traffic Complaint	4			
Traffic Enforcement	2			
Traffic Offenses	1			
Trespassing	2			
Unauthorized Use MV	0			
Underage Drinking	0			
Warrants	5			
Welfare Checks	3			
Walkins/Calls On Station	64			
Westmoreland SWAT	0			
Citations Issued	20			
Warnings Issued	0			

SRO Report - Upper & South Eelementaries

Student Contacts:	0
Investigations:	0
Security Checks:	0
Programs:	0
Total Incidents:	0

Jason L. Montgomery
 Chief of Police

Road Department Report

July 2025

- Mowed shoulder of roadways.
- Installed a water table along Beighley Road.
- Fixed drainage and washout areas along Edgewood Drive.
- Cleaned out outlet side of cross pipes.
- Cleaned out cross pipes that were clogged with debris on Pleasant Valley Drive.
- Trimmed Trees back from the side of roads.
- Trimmed trees back from roadway and traffic signs.
- Mowed along route 66 and along route 366 to allow line of sight when pulling out of township roads.
- Replaced damaged roadway signs.
- Removed Fallen trees from side of roadways.
- Sprayed weed killer around signs, telephone poles, drainage pipes, and guard rails.
- Treated the wood and concrete on the salt bin to protect against damage.
- Cleaned speed limit and stop signs to make more visible.
- Maintained township garage and property.
- Maintenance of trucks and equipment.
- Responded to 62 Pa One Calls.
- Marked 5 Pa One Calls for MAWT.



July 2025 Alarms

Automatic Fire Alarm	05
Brush/Farm Equipment	01
CO Alarm	01
EMS AED Response	03
EMS Asst	03
Electrical Fire	01
Hazmat	01
Flood	02
Landing Zone	01
Vehicle Accident	03
Vehicle Fire	01
Asst AFA	04
Asst Building Collapse	01
Asst Flood	05
Asst Structure Fire	03
Asst Tree Down	06
Asst Vehicle Accident	01
Total	42



MURRYSVILLE MEDIC ONE

Washington Township

EMS Report

August 2025

July 2025

911 Dispatches in Washington Twp: 49

Total 911 Dispatches for Washington Twp Crew: 129

Total 911 Dispatches Handled by Medic One: 129

Washington Twp Crew responded into Vandergrift: 5

Washington Twp Crew responded into Armstrong County: 3

Washington Twp Crew responded into Other Areas: 72

Washington Twp calls handled by a Murrysville Crew 54 times

4 calls due to Murrysville being closer

50 calls handled from a standby location at Washington Twp VFD due to the
Washington Twp Crew being out on other calls

Calls Turned Over

0 – Calls turned over to other services (units were working a multi vehicle accident with multiple patients)

Average Times

Dispatch to Responding: 1.2 minutes

Dispatch to On-Scene: 6.3 minutes

Dispatch to Available: 99.9 minutes

Highest patient encounters Cardiac Emergencies, Public Assistance, Respiratory Emergencies, Diabetic Emergencies, and Injuries from falls.

Washington Township Emergency Management

Report for June & July 2025

August 7, 2025

- 1. Reviewed all eNotices received from DEP on updates in the township.**
- 2. Reviewed CIKR (Critical Infrastructure Key Resources) notices received from PA State Police.**
- 3. Reviewed all CISA (Cybersecurity & Infrastructure Security Agency) reports.**
- 4. Reviewed all PRIB (Pittsburgh Regional Intelligence Briefing) notices from Western PA Fusion Center.**
- 5. Reviewed CAD data received from WCDPS on emergency responses in the township.**
- 6. Placed updates onto Emergency Management Facebook page for resident information.**
- 7. Sent out severe weather announcements to Fire / Police / EMS and township staff.**
- 8. Sent out Large Public Gathering update from JCAT to all first responders 6/5/25.**
- 9. On site at Digital Design Car Rally in the park 7/18/25. Completed After Action Review (AAR).**
- 10. Updated MAM-14 current information received and forwarded to Jen for files.**
- 11. Attended Local Emergency Management Coordinator (LEMC) meeting with WCDPS on 7/23/25.**
- 12. Registered for PEMA G-235 Emergency Planning course for 2 days in February 2026.**

WASHINGTON TOWNSHIP
Westmoreland County, Pennsylvania
TOWNSHIP ENGINEER'S REPORT
Board of Supervisors Meeting: August 14, 2025

CURRENT ENGINEERING ITEMS:

1. Municipal Separate Storm Sewer System (MS4) National Pollution Discharge Elimination System (NPDES) Individual Permit:
 - a. BEI submitted the Renewal Application to PA DEP on 3/12/2024. **PA DEP issued the Permit on 7/29/2025.**
 - b. MS4 Pollution Reduction Plan (PRP) Amendment for the Beaver Run Watershed:
 - i. Proposed MS4 PRP BMP projects:
 1. Improve existing stormwater pond at the maintenance garage.
 2. Streambank Restoration Project (**Leonard Property**)
 - a. BEI prepared an easement document for the streambank project and shared with the Township for execution.
 - ii. **BEI is finalizing the Pollution Reduction Plan Amendment**
 1. **Next Steps:**
 - a. **BEI will provide a copy of the document to the Supervisors for review and input.**
 - b. **A 30-day public comment period will be needed.**
 - c. **Submission to PA DEP for approval.**
2. Pickleball Courts at Kunkle Park
 - a. BEI was requested to assist with the design of pickleball courts at Kunkle Park.
 - b. Final Design Drawings were delivered to the Township at the April 2024 meeting.
 - c. After discussion with the Supervisors on 6/30/2025, BEI made minor design revisions (drainage and court dimensions).
 - i. **A revised drawing set will be provided to the Township at the August Meeting.**
 - d. BEI understands that the Township will pursue COSTARS vendors to furnish and install the courts, as designed. Bidding documents will not be prepared by BEI at this time.
3. Myers Well Service Low Volume Driveway Stormwater Management Plan
 - a. Stormwater Management Plan was submitted by Gibson-Thomas on behalf of Myers Well Service on July 10, 2025.
 - b. BEI reviewed the Stormwater Management Plan and issued a letter recommending approval. Our letter included four administrative comments which should be addressed by Myers Well Service as conditions of their approval.

