

**REGULAR MEETING
AGENDA
October 9, 2025**

1. Call To Order
2. Pledge of Allegiance
3. Agenda Items Discussion
4. Announcements
 - a. Trick or Treat will be held in the Township on Friday, October 31 from 6 p.m. until 8 p.m.
 - b. The Washington Township Volunteer Fire Company will hold their Fall Gun Bash on Saturday, October 18.
 - c. Election Day will be held on Tuesday, November 4, 2025.
 - d. Budget Meeting will be held on Monday, November 10, 2025 at 5:00 p.m. at the Municipal Building.
 - e. The office will be closed Tuesday, November 11, 2025, in observance of Veterans Day.
5. Motions
 - a. Accept Minutes of Regular Meeting of 9/11/2025
 - b. Accept Treasurer's Report for September
 - c. Accept Police Department Report for September
 - d. Accept Road Department Report for September
 - e. Accept Fire Department Report for September
 - f. Accept Emergency Medical Services' Report for September
 - g. Accept Emergency Management Director's Report for September
 - h. Accept Engineers' Report for September
 - i. Pay bills as presented.
 - j. Authorize the Secretary to prepare a check payable to Washington Township Volunteer Fire Department Relief Fund in the amount of \$47,733.53, which is the 2025 Commonwealth of PA state aid allocation supporting the Volunteer Fire Relief Association.
 - k. Authorize the Secretary to prepare a check made payable to PA Municipal Retirement Systems in the amount of \$145,731.00, for the Minimum Municipal Obligation (MMO) to the Police Pension Fund.
 - l. Authorize the Secretary to advertise the 2026 budget availability, which is to be considered for adoption on 12/11/2025.
6. Subdivisions/Land Use
 - a. Estate of William Bowman – Subdivision Stewart Drive
 - b. Robert & Mary Holtz – Lot Line Revision Evans Road
7. Unfinished Business
8. New Business
 - a. Cub Scout Pack 500 is requesting permission to grant an exception from Kunkle Park Ordinance 49, Section 6(a) to remain after dusk on October 10 through October 12, 2025 for the Scouts to camp out at the park and volunteer their time cleaning the park and on October 29th for Trunk or Treat.
9. Public Comment
10. Adjournment

**This meeting is recorded to assist the Secretary with the Minutes **

Minutes
Supervisors' Meeting
September 11, 2025

The Board of Supervisors of Washington Township, Westmoreland County, met in Regular Session at 7:00 p.m., at the Municipal Building on September 11, 2025. Present were Supervisors Gardner, Olszewski and Thornton, as well as Solicitor Long of Long & Long and T.J. Stephens of Bankson Engineering Inc. The meeting was called to order by Chairman Gardner and opened with the Pledge of Allegiance.

Hearing no request for discussion on any items on the agenda, Gardner announced the following: The Community Church of Pine Run Road will hold their annual Fall Scholarship Festival on Saturday, September 20th from 12pm to 4 pm at Kunkle Park; the Washington Township Volunteer Fire Department will hold their Fall Gun Bash on Saturday, October 18, 2025; and the GFNY Pittsburgh/Monroeville Cycling Marathon will be held in parts of Washington Township on Sunday, September 21. There will be temporary delays during the hours of 8:00 am to 1:30 pm at the intersections of: Route 286 and Mamont Road, Pleasant View Drive and Beaver Run Road, Beaver Run and Route 66, and Watt Road and Pine Run Road.

Gardner then continued with the motions.

Olszewski motioned and Thornton gave the second to accept the Minutes of the duly advertised regularly scheduled Supervisors' Meeting of 08/14/2025. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Treasurer's Report for August 2025. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Police Department Report for August. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Road Department Report for August. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Fire Department Report for August. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Emergency Medical Services Report for August. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Emergency Management Coordinator's Report for August. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Engineer's Report for August. All voted in favor.

Olszewski motioned and Thornton gave the second to pay bills as presented. All voted in favor.

Thornton motioned and Olszewski gave the second adopt Resolution 2025-6 to request a Category 4 Facilities Local Share Assessment Grant of \$45,585.00 from the Commonwealth Financing Authority to be used for the purchase of a new 2026 Dodge Durango Police Car, designating Joseph Olszewski, Vice-Chairperson of the Board of Supervisors, and Police Chief Jason Montgomery as the officials to execute all documents and agreements between the Washington Township Police Department and the Commonwealth Financing Authority. All voted in favor.

Olszewski motioned and Thornton gave the second to adopt Resolution 2025-07 to request a Category 4 Facilities Local Share Assessment Grant of \$125,657.26 from the Commonwealth Financing Authority to

be used for the purchase of a new Ford F-600 Dump Truck designating Joseph Olszewski, Vice-Chairperson of the Board of Supervisors, and Jennifer Bombalski, Secretary, as the officials to execute all documents and agreements between Washington Township and the Commonwealth Financing Authority. All voted in favor.

Thornton motioned and Olszewski gave the second to adopt Resolution 2025-08 to request a Statewide Local Share Assessment Grant of \$125,657.26 from the Commonwealth Financing Authority to be used for the purchase of a new Ford F-600 Dump Truck designating Joseph Olszewski, Vice-Chairperson of the Board of Supervisors, and Jennifer Bombalski, Secretary, as the officials to execute all documents and agreements between Washington Township and the Commonwealth Financing Authority. All voted in favor.

Chairman Gardner noted that the amount for the grant for Resolution 2025-09 as shown on the agenda for \$38,965.00 has been updated to \$56,639.00. Olszewski motioned and Thornton gave the second to adopt Resolution 2025-09 to request a Category 4 Facilities Local Share Assessment Grant of \$56,639.00 from the Commonwealth Financing Authority to be used for the purchase of supply hose for the Washington Township Volunteer Fire Department designating Joseph Olszewski, Vice-Chairperson of the Board of Supervisors, and Jennifer Bombalski, Secretary, as the officials to execute all documents and agreements between Washington Township and the Commonwealth Financing Authority. All voted in favor.

Subdivision and Land Use Requests

There were no subdivision and land use requests.

Unfinished Business

There was no unfinished business.

New Business

Michael Fantuzzo requested permission to use baseball field #2 at Kunkle Park twice a week, Tuesday and Thursdays, between April and July 2026 for practice for an independent youth baseball team.

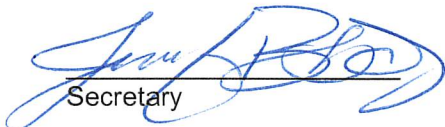
Thornton questioned approximately how many vehicles there will be at the event. Michael stated 10 to 15, the field will only be used for practice and not games.

Olszewski motioned and Thornton gave the second to approve the request of Michael Fantuzzi to use field #2 on Tuesdays and Thursdays from 6-8 p.m. from April through July 2026 contingent on receipt of a certificate of insurance. All voted in favor.

Public Comment

Mr. Weaver, Shingler Drive, stated that he would like code enforcement to investigate building encroachments on Shingler Drive, which have made the road very narrow and impassable for emergency vehicles. Solicitor Long explained that Shingler Drive is a private road and any issues with the Road is a private matter and he would need to file a civil suit against the property owners.

Hearing no further comments, Olszewski motioned, and Thornton gave the second to adjourn. All voted in favor. The meeting was adjourned at 7:18 p.m.



Secretary

SEPTEMBER TREASURER'S REPORT

	Prior Month Balance	Revenues	Expenditures	September Balance
GENERAL FUND	\$ 817,237.30	\$ 332,899.46	\$ 125,183.62	\$ 1,024,953.14
PAVING FUND	\$ 70,615.96	\$ 110.94	\$ 4,775.40	\$ 65,951.50
BRIDGES & CULVERTS FUNDS	\$ 349,352.73	\$ 569.73	\$	\$ 349,922.46
BUILDING FUND	\$ 200,392.79	\$ 679.86	\$	\$ 201,072.65
EQUIPMENT FUND	\$ 47,197.09	\$ 157.33	\$	\$ 47,354.42
RECREATION COMMISSION	\$ 156,196.02	\$ 33.99	\$ 3,466.94	\$ 152,763.07
LIQUID FUELS STATE FUND	\$ 212,545.00	\$ 708.41	\$	\$ 213,253.41
FBO WASH TWP POLICE/BEIGLEY TR	\$ 2,195.79	\$ 3.82	\$ 10.00	\$ 2,189.61
STORM WATER MANAGEMENT FUND	\$ 71,373.81	\$ 15.62	\$	\$ 71,389.43
POLICE TRAFFIC SERVICES	\$ 5,308.71	\$ 0.33	\$ 5,137.84	\$ 171.20
CAPITAL INVESTMENT FUND	\$ 540,665.39	\$ 1,744.26	\$ -	\$ 542,409.65



WASHINGTON TOWNSHIP POLICE DEPARTMENT
WESTMORELAND COUNTY
289 PINE RUN CHURCH ROAD
APOLLO, PENNSYLVANIA 15613
(724) 727-3410

Washington Township Police Department Monthly Report - September 2025

Total Calls For Service: 339

911 Hang Up	18	
Animal Complaints	18	
Assaults	1	
Assist Other Agency	3	
Assist Other Police	14	
Burglar Alarm	5	
Burglary	0	
Child Custody	0	
Childline Investigation	1	
Civil Matter	3	
Vehicle Crashes	14	4 Injuries
Criminal Mischief	1	
Death Investigation	0	
Disabled Vehicle	7	
Disturbances	6	
Dog Law	0	
Domestic	7	
DUI	3	
Drug Overdose	0	
Drug/Narcotic Offenses	0	
EMS Assist	8	
Endangering Child Welfare	0	
Fire Alarm	1	
Fire Dept. Assist	5	
Firearms Violations	1	
Fraud	5	
Game Laws	0	
Harassment	6	
Hazardous Condition	4	
House Check	3	
Keys Locked In Vehicle	2	
Lost & Found	5	
Megan's Law	0	
Mental Health	2	
Missing Person - Adult	0	
Other-Misc.	3	



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PFA Service	4
Public Intox.	0
Public Service Detail	43
Repossession	1
Runaway Juvenile	0
Security Check	14
Service-Misc.	11
Suspicious Person/Activity	15
Sex Assault	1
Terroristic Threats	0
Theft	3
Theft-Retail	0
Ordinance Complaints	5
Traffic Complaint	9
Traffic Enforcement	28
Traffic Offenses	1
Trespassing	2
Unauthorized Use MV	0
Underage Drinking	1
Warrants	3
Welfare Checks	4
Walkins/Calls On Station	48
Westmoreland SWAT	1
Citations Issued	32
Warnings Issued	2

Vehicle Mileage

	Current	This Month
Unit 5-50	28,311	1,637
Unit 5-51	6,412	1,933
Unit 5-52	101,674	510
Unit 5-53	O.O.S.	
Unit 5-54	45,762	2,106
Unit 5-56	84,560	129
Unit 5-59	102,544	990

SRO Report - Upper & South Eelementaries

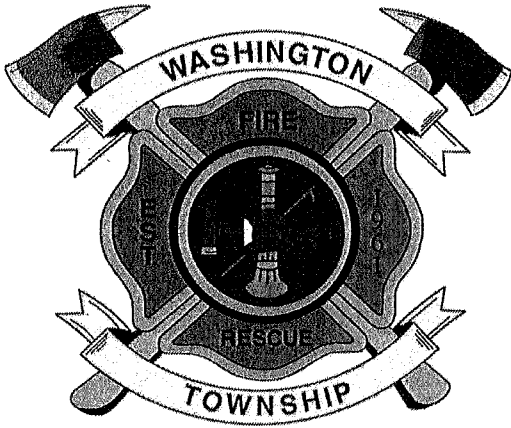
Student Contacts:	5
Investigations:	22
Security Checks:	43
Programs:	8
Total Incidents:	78

Jason L. Montgomery - Chief of Police

Road Department Report

September 2025

- **Mowed shoulder of Roadways.**
- **Installed new plastic drainpipe across Walker Road.
Removed damaged tin pipe and graded berm for proper drainage.**
- **Installed driveway drainage pipe on Walker Road.**
- **Patched asphalt on Goodview Drive, Gilmar Road, and Spring Hill Road.**
- **Fixed washouts on the walking trail at Kunkle Park.**
- **Fixed the berms of Silvis Road, Kiski Park Drive and Turack Road for proper water drainage.**
- **Fixed erosion around cross pipe on Beighley Road. Graded area around pipe and installed R4 size stone around pipe.**
- **Replaced missing and damaged street name signs.**
- **Hauled fill into Washington Township Firehall. Graded the back field where water was causing erosion.**
- **Moved speed limit sign on Utopia Road closed to the intersection with Route 380.**
- **Prepped snow removal equipment for the upcoming winter.**
- **Stocked anti-skid for upcoming winter.**
- **Maintained Township garage and property.**
- **Responded to 74 Pa One Calls.**
- **Marked 4 Pa One Calls for MAWT.**



September 2025 Alarms

AFA	01
EMS Asst	02
Hazmat Natural Gas	03
Smoke Investigation	02
Tree Down	01
Vehicle Accident	02
Asst AFA	03
Asst Physical Rescue	01
Asst Vehicle Accident	01
Asst Wires Down	01
Total Calls	17



MURRYSVILLE MEDIC ONE

Washington Township

EMS Report

October 2025

September 2025

911 Dispatches in Washington Twp: 87

Total 911 Dispatches for Washington Twp Crew: 210

Total 911 Dispatches Handled by Medic One: 210

Washington Twp Crew responded into Vandergrift: 5

Washington Twp Crew responded into Armstrong County: 16

Washington Twp Crew responded into Other Areas: 102

Washington Twp calls handled by a Murrysville Crew 120 times

8 calls due to Murrysville being closer

112 calls handled from a standby location at Washington Twp VFD due to the
Washington Twp Crew being out on other calls

Calls Turned Over

0 – Calls turned over to other services (units were working a multi vehicle accident with multiple patients)

Average Times

Dispatch to Responding: 1.2 minutes

Dispatch to On-Scene: 10.1 minutes

Dispatch to Available: 99.2minutes

Highest patient encounters Cardiac Emergencies, Public Assistance, Respiratory Emergencies, Diabetic Emergencies, and Injuries from falls.

Washington Township Emergency Management

Report for September 2025

October 2, 2025

- 1. Reviewed all eNotices received from DEP on updates in the township.**
- 2. Reviewed CIKR (Critical Infrastructure Key Resources) notices received from PA State Police.**
- 3. Reviewed all CISA (Cybersecurity & Infrastructure Security Agency) reports.**
- 4. Reviewed all PRIB (Pittsburgh Regional Intelligence Briefing) notices from Western PA Fusion Center.**
- 5. Reviewed CAD data received from WCDPS on emergency responses in the township.**
- 6. Placed updates onto Emergency Management Facebook page for resident information.**
- 7. Sent out severe weather announcements to Fire / Police / EMS and township staff.**
- 8. Received & reviewed updated Emergency Operations Plan from Small World Day care.**
- 9. Coordinated with Chief Leith on updates to Fire Department CAD run cards for 9-1-1. Meeting with Fire Department / EMS / Township Supervisors on 9/22/25 to review and get approval for the updates to be submitted to WCDPS.**
- 10. Attended LEMC meeting with WCDPS 9/24/25.**
- 11. Held meeting at QLS – Apollo with Fire/Police/ EMS representatives to review past scheduled drills and set up a new table top drill at facility. Drill scheduled for November 13, 2025 @ 10:00.**
- 12. Completed walk through of the CNX MAM-14 well site with emergency response personnel 9/29/25 - entering final phase before completion.**

WASHINGTON TOWNSHIP

Westmoreland County, Pennsylvania

TOWNSHIP ENGINEER'S REPORT

Board of Supervisors Meeting: October 9, 2025

CURRENT ENGINEERING ITEMS:

1. **Municipal Separate Storm Sewer System (MS4) National Pollution Discharge Elimination System (NPDES) Individual Permit:**
 - a. **BEI submitted the Renewal Application to PA DEP on 3/12/2024. PA DEP issued the Permit on 7/29/2025.**
 - b. **MS4 Pollution Reduction Plan (PRP) Amendment for the Beaver Run Watershed:**
 - i. **Proposed MS4 PRP BMP projects:**
 1. **Improve existing stormwater pond at the maintenance garage.**
 2. **Streambank Restoration Project**
 - a. **BEI prepared an easement document for the streambank project.**
 - b. **BEI understands the Township is investigating whether a property south of Tower Hill Road would be a candidate for streambank restoration.**
 3. **Next Steps:**
 - a. **BEI provided a copy of the draft document to the Supervisors for review and input at the September meeting.**
 - b. **A 30-day public comment period will be needed, then submission to PA DEP for approval.**
2. **Pickleball Courts at Kunkle Park**
 - a. **Final Design Drawings were delivered to the Township at the April 2024 meeting.**
 - b. **After discussion with the Supervisors on 6/30/2025, BEI made minor design revisions (drainage and court dimensions).**
 - i. **A revised drawing set was provided to the Township at the August Meeting.**
 - ii. **A copy of the drawing set was sent to Jay Nagy with Sport Court.**
 - c. **BEI understands that the Township will pursue COSTARS vendors to furnish and install the courts, as designed. Bidding documents will not be prepared by BEI at this time.**

