

REGULAR MEETING
AGENDA
February 13, 2025

1. Call To Order
2. Pledge of Allegiance
3. Agenda Items Discussion
4. Announcements
 - a. The office will be closed Friday, March 14th, 2025, for the staff to attend the Westmoreland County Association of Township Supervisors' Convention.
 - b. The Washington Township Volunteer Fire Company Station 102 has the following up-coming events: A Double Cash Bingo that will be held on Sunday, February 16th and the Spring Gun Bash on Saturday, March 15th. Additional information for these events can be found on their website or Facebook page.
5. Motions
 - a. Accept Minutes of Regular Meeting of 1/09/2025
 - b. Accept Treasurer's Report of 2/13/2025
 - c. Accept Police Department Report for January
 - d. Accept Road Department Report for January
 - e. Accept Fire Department Report for January
 - f. Accept Emergency Medical Services Report for January
 - g. Accept Emergency Management Coordinator's Report for January
 - h. Accept Engineers Report for January
 - i. Pay bills as presented
 - j. Adopt Resolution 2025-02 to set tax collector commission
 - k. Adopt Resolution 2025-03 to dispose of records from 2017 and 2016 as set forth by the Municipal Records Manual
6. Information Items
7. Subdivisions/Land Use
 - a. Diane Ghrist – Subdivision, Greensburg Road
 - b. CNC Specialties Manufacturing – Non-residential storage building, Pine Run Road
8. Unfinished Business
9. New Business
 - a. Nicky Heinack, representing Kiski Area Track for a 5-K Saint Patrick's Day Run at Kunkle Park on Saturday, March 22, 2025, with the race to begin at 10 am
 - b. Tina Ondish of the South Primary PTA – Color Run at Kunkle Park on April 5, 2025
 - c. Adopt Ordinance 174 regulating noise levels in the Township and repealing Ordinance 144.
 - d. Adopt Ordinance 175 regulating large scale solar electric energy systems in the Township.
 - e. Adopt Ordinance 176 regulating residential and small commercial solar electric energy systems in the Township.
 - f. Adopt Ordinance 177 establishing service charge fees for the Washington Township tax collector.
10. Public Comment
11. Adjournment

** This meeting is recorded to assist the Secretary with the Minutes **

Minutes
Supervisors' Meeting
January 9, 2025

The Board of Supervisors of Washington Township, Westmoreland County, met in Regular Session at 7:00 p.m., at the Municipal Building on January 9, 2025. Present were Supervisors Gardner, Olszewski and Thornton, as well as Solicitor Long of Long & Long, and T.J. Stephens of Bankson Engineering Inc. The meeting was called to order by Chairman Gardner and opened with the Pledge of Allegiance.

Hearing no request for discussion on any items on the agenda, Gardner announced the following: The most requested Township Ordinances have been added to the Township website at www.washingtontownship.com; and Storm-water management data is also available on the township website. Information can also be found in our weekly e-newsletters. Residents interested in receiving the e-newsletter should contact the office. Pamphlets are available in the vestibule and additional material on storm-water management can be found through the Conservation District and other agencies. Phone numbers and further contact information have been provided on our website for your convenience.

Gardner then continued with the motions.

Olszewski motioned and Thornton gave the second to accept the Minutes of the duly advertised regularly scheduled Supervisors' Meeting of 12/12/2024. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Minutes of the duly advertised reorganization meeting on 01/06/2025. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Treasurer's Report of 01/09/2025. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Police Department Report for December. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the 2024 annual report for the Police Department. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Road Department Report for December. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Fire Department Report for December and the 2024 Incident Report. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Emergency Medical Services Report for December and the 2024 Year End Report. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Emergency Management Coordinator's Report for December. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Engineer's Report for December. All voted in favor.

Olszewski motioned and Thornton gave the second to pay bills as presented. All voted in favor.

Thornton motioned and Olszewski gave the second to authorize the Public Works Director to purchase a tractor with mower through the Co-Stars program. All voted in favor.

There were no Subdivision and Land Use requests.

There was no unfinished Business.

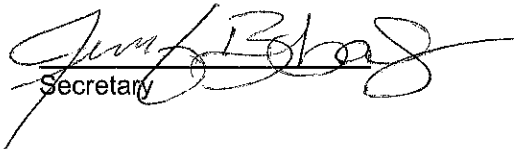
New Business

District Judge Jason Buczak swore in Washington Township's new part-time Patrol Officer Robert Rusiewicz.

Public comment

A resident questioned when the new Solar and Noise Ordinances will be available for review. Solicitor Long stated that they will be advertised within the month and public comment will occur at the February meeting.

Hearing no further comments, Olszewski motioned and Thornton gave the second to adjourn. All voted in favor. The meeting was adjourned at 7:08 p.m.


Secretary

TREASURER'S REPORT of 02/13/2025

	JANUARY	YEAR TO DATE		JANUARY	YEAR TO DATE
GENERAL FUND			POLICE TRAFFIC SERVICES		
Prior Month Balance	\$ 340,354.37		Prior Month Balance	\$ 166.61	
Revenues	\$ 95,561.32	\$ 95,561.32	Revenues	\$ 0.06	\$ 0.06
Transfers into the General Fund		\$ -	Transfers into Pol Traffic Svcs Fund		
Expenditures	\$ 191,455.25	\$ 191,455.25	Expenditures	\$ -	\$ -
Transfers from General Fund		\$ -	Transfers from Pol Traffic Svcs Fund		
Current Account Balance	\$ 244,460.44		Current Account Balance	\$ 166.67	
PAVING FUND			CAPITAL INVESTMENT FUND		
Prior Month Balance	\$ 147,636.99		Prior Month Balance	\$ 526,815.51	
Revenues	\$ 811.81	\$ 811.81	Revenues	\$ 1,928.11	\$ 1,928.11
Transfers into Paving Fund		\$ -	Transfers into Capital Investment Fund		
Expenditures		\$ -	Expenditures		
Transfers from Paving Fund		\$ -	Transfers from Capital Investment Fund		
Current Account Balance	\$ 146,448.80		Current Account Balance	\$ 528,743.62	
BRIDGES & CULVERTS FUNDS					
Prior Month Balance	\$ 344,874.86				
Revenues	\$ 579.74	\$ 579.74			
Transfers into Bridges & Culverts		\$ -			
Expenditures		\$ -			
Current Account Balance	\$ 345,454.60				
BUILDING FUND					
Prior Month Balance	\$ 253,948.31				
Revenues	\$ 932.13	\$ 932.13			
Transfers into Building Fund		\$ -			
Expenditures	\$ 1,060.82	\$ 1,060.82			
Transfers from Building Fund					
Current Account Balance	\$ 253,817.62				
EQUIPMENT FUND					
Prior Month Balance	\$ 121,543.07				
Revenues	\$ 437.21	\$ 437.21			
Transfers into Equipment Fund		\$ -			
Expenditures		\$ -			
Transfer from Equipment Fund					
Current Account Balance	\$ 121,980.28				
RECREATION COMMISSION					
Prior Month Balance	\$ 99,700.75				
Revenues	\$ 333.95	\$ 333.95			
Transfers into Recreation Fund		\$ -			
Expenditures		\$ -			
Current Account Balance	\$ 100,034.70				
LIQUID FUELS STATE FUND					
Prior Month Balance	\$ 362,513.79				
Revenues	\$ 1,303.90	\$ 1,303.90			
Transfers into State Fund					
Expenditures					
Current Account Balance	\$ 363,817.69				
FBO WASH TWP POLICE/BEIGLEY TR					
Prior Month Balance	\$ 5,876.21				
Revenues	\$ 10.48	\$ 10.48			
Expenditures		\$ -			
Transfer into FBO acct					
Transfer from FBO to GF					
Current Account Balance	\$ 5,886.69				
STORM WATER MANAGEMENT FUND					
Prior Month Balance	\$ 95,496.14				
Revenues	\$ 32.44	\$ 32.44			
Transfers into Storm Water Mgmt Fund		\$ -			
Expenditures		\$ -			
Current Account Balance	\$ 95,528.58				



WASHINGTON TOWNSHIP POLICE DEPARTMENT

WESTMORELAND COUNTY

289 PINE RUN CHURCH ROAD

APOLLO, PENNSYLVANIA 15613

(724) 727-3410

Washington Township Police Department Monthly Report - January 2025

Total Calls for Service: 327

911 Hang Up	12	
Animal Complaints	14	
Assaults	0	
Assist Other Agency	4	
Assist Other Police	11	
Burglar Alarm	9	
Burglary	0	
Child Custody	0	
Childline Investigation	1	
Civil Matter	2	
Vehicle Crashes	17	4 Injuries
Criminal Mischief	0	
Death Investigation	1	
Disabled Vehicle	16	
Disturbances	4	
Dog Law	1	
Domestic	2	
DUI	1	
Drug Overdose	0	
Drug/Narcotic Offenses	1	
EMS Assist	8	
Endangering Child Welfare	0	
Fire Alarm	0	
Fire Dept. Assist	2	
Firearms Violations	1	
Fraud	2	
Game Laws	0	
Harassment	3	
Hazardous Condition	17	
House Check	7	
Keys Locked in Vehicle	0	
Lost & found	0	
Mental Health	2	
Missing Person - Adult	0	
Other-Misc.	4	
PFA Service	0	

Public Intox.	0
Public Service Detail	38
Repossession	1
Runaway Juvenile	0
Security Check	41
Service-Misc.	1
Suspicious Person/Activity	18
Sex Assault	1
Terroristic Threats	0
Theft	1
Theft-Retail	1
Ordinance Complaints	3
Traffic Complaint	11
Traffic Enforcement	17
Traffic Offenses	1
Trespassing	1
Unauthorized Use MV	1
Underage Drinking	0
Warrants	2
Welfare Checks	3
Walkins/Calls on Station	44
Westmoreland SWAT	0
Citations Issued	7
Warnings Issued	1

Vehicle Mileage

	Current	This Month
Unit 5-50	15,626	1,666
Unit 5-51	78,805	2,075
Unit 5-52	98,201	584
Unit 5-53	40,615	1,057
Unit 5-54	32,767	2,104
Unit 5-56	110,473	120
Unit 5-59	93,372	1,041

Jason L. Montgomery
Chief of Police

Road Department

Report for January 2025

- Performed snow removal services (plowing and salting).
- Removed trees that fell on roadways.
- Removed debris from storm water basins.
- Replaced missing traffic signs.
- Straightened traffic and road name signs.
- Straightened delineators marking roadside ditches.
- Prepared spring equipment for upcoming season.
- Made salt and anti-skid mixture for snow removal.
- Removed tree branches and debris from drainage swales to allow proper drainage.
- Maintained township garage and property.
- Maintenance of trucks and snow removal equipment.
- Responded to 36 Pa One Calls.
- Marked 1 Pa One Call for MAWT.



January 2025 Alarms
January 1, 2025, to
January 31, 2025.

Chimney Fire	01
Chimney Fire Asst	01
Automatic Fire Alarm	01
Automatic Fire Alarm Asst	01
Structure Fire Asst	03
Vehicle Accident	06
Vehicle Accident Asst	02
EMS Assist	06
Fuel Spill	02
Pole Fire	01
Total	24



MURRYSVILLE MEDIC ONE

Washington Township

EMS Report

February 2025

January 2025

911 Dispatches in Washington Twp: 62

Total 911 Dispatches for Washington Twp Crew: 167

Total 911 Dispatches Handled by Medic One: 167

Washington Twp Crew responded into Vandergrift: 3

Washington Twp Crew responded into Armstrong County: 10

Washington Twp Crew responded into Other Areas: 92

Washington Twp calls handled by a Murrysville Crew 40 times

11 calls due to Murrysville being closer

29 calls handled from a standby location at Washington Twp VFD due to the Washington Twp Crew being out on other calls

Calls Turned Over

0 – Calls turned over to other services

Average Times

Dispatch to Responding: 1.3 minutes

Dispatch to On-Scene: 7.8 minutes

Dispatch to Available: 99.2 minutes

Highest patient encounters Motor Vehicle Accident, Public Assistance, Respiratory Emergencies, Cardiac Emergencies, and Injuries from falls.

Washington Township Emergency Management

Report for January 2025

Feb. 6, 2025

1. Reviewed all eNotices received from DEP on updates in the township.
2. Reviewed CIKR (Critical Infrastructure Key Resources) notices received from PA State Police.
3. Reviewed all CISA (Cybersecurity & Infrastructure Security Agency) reports.
4. Reviewed all PRIB (Pittsburgh Regional Intelligence Briefing) notices from Western PA Fusion Center.
5. Placed updates onto Emergency Management Facebook page for resident information.
6. Sent out severe weather announcements to Fire / Police / EMS and township staff.
7. Attended severe Winter weather webinars with NWS Pittsburgh & WCDPS.
8. Reviewed newly submitted EOP items from QLS-Apollo.
Recommendations for updates made to Administrator.
9. Local Emergency Management Coordinator meeting WCDPS 1/22/25.
10. Monitored CAD information from WCDPS on emergency call arrivals in the township.
11. Meeting with CNX and township Emergency Responders 1/23/25.
12. Updated Township Notification and Resource Manual (NARM) with new information as indicated.

WASHINGTON TOWNSHIP
Westmoreland County, Pennsylvania
TOWNSHIP ENGINEER'S REPORT

Board of Supervisors Meeting: February 13, 2025

CURRENT ENGINEERING ITEMS:

1. Municipal Separate Storm Sewer System (MS4) National Pollution Discharge Elimination System (NPDES) Individual Permit:
 - a. BEI prepared the Renewal Application and submitted the same to PA DEP via OnBase on March 12, 2024.
 - b. The Township authorized BEI to proceed with the updating the MS4 Pollution Reduction Plan (PRP) for the Beaver Run Watershed:
 - i. A summary of the revised calculation methodology was delivered to the Township on 9/12/2024.
 - ii. Potential MS4 PRP BMP projects:
 1. Improvements to the existing stormwater pond at the maintenance garage.
 2. Streambank Restoration Project
 - iii. **BEI prepared an easement document for the streambank project and shared with the Township for execution.**
 - iv. **Once easement is executed, the PRP will be finalized and submitted to DEP for approval.**
2. Kishmo Land Development Plan Application:
 - a. BEI completed a land development review and issued review comments via letters to the Applicant dated January 9, February 19, and June 6, 2024.
 - b. The application was granted Final Approval with conditions at the Board's meeting on June 13, 2024.
 - c. It is recommended that the Applicant provide the Township with a final resubmission of the drawings indicating how the conditions for approval have been/will be met.
3. Tarp America
 - a. BEI was requested to review revisions to the Stormwater Management Plan for the project site. A review was completed, and a comment letter was issued on July 9, 2024.
4. Pickleball Courts at Kunkle Park
 - a. BEI was requested to assist with the design of pickleball courts at Kunkle Park.
 - b. **Preliminary design layout shared with Township for review on 2/10/2025.**
 - i. **Design is 60% complete currently.**
 - ii. **Project details will be finalized now that the court location is confirmed.**
 - iii. **Project Specifications and Contract Documents will be prepared for bidding.**
5. 5067 Greensburg Road Grading Permit
 - a. BEI reviewed the application and issued a comment letter on 11/18/2024.
 - b. Recommendation: Information needed from the Applicant prior to issuance of permit.

