

REGULAR MEETING
AGENDA
February 12, 2026

1. Call To Order
2. Pledge of Allegiance
3. Agenda Items Discussion
4. Announcements
 - a. The office will be closed Friday, March 13th, 2026, for the staff to attend the Westmoreland County Association of Township Supervisors' Convention.
 - b. The Washington Township Volunteer Fire Company Station 102 Spring Gun Bash will be held on Saturday, March 14th. Additional information for all their events can be found on their website or Facebook page.
5. Motions
 - a. Accept Minutes of Regular Meeting of 1/08/2026
 - b. Accept Treasurer's Report for January
 - c. Accept Police Department Report for January
 - d. Accept Road Department Report for January
 - e. Accept Fire Department Report for January
 - f. Accept Emergency Medical Services Report for January
 - g. Accept Emergency Management Coordinator's Report for January
 - h. Accept Engineers Report for January
 - i. Pay bills as presented
6. Information Items
7. Subdivisions/Land Use
 - a. Kishmo Self Storage Facility – Route 66
8. Unfinished Business
9. New Business
 - a. Tina Ondish of the South Primary PTA – Color Run at Kunkle Park on April 18, 2026
 - b. Nicky Heinack, representing Kiski Area Track for a 5-K Saint Patrick's Day Run at Kunkle Park on Saturday, March 14, 2026, with the race to begin at 10 am
10. Public Comment
11. Adjournment

** This meeting is recorded to assist the Secretary with the Minutes **

Minutes
Supervisors' Meeting
January 8, 2026

The Board of Supervisors of Washington Township, Westmoreland County, met in Regular Session at 7:00 p.m., at the Municipal Building on January 8, 2026. Present were Supervisors Gardner, Olszewski and Thornton, as well as Solicitor Long of Long & Long. The meeting was called to order by Chairman Gardner and opened with the Pledge of Allegiance.

Hearing no request for discussion on any items on the agenda, Gardner announced the following: Stormwater management data is available on the township website. Information can also be found in our weekly e-newsletters. Residents interested in receiving the e-newsletter should contact the office. Stormwater Pamphlets are available in the vestibule of the Township Building and additional material on stormwater management can be found through the Conservation District and PA DEP. Phone numbers and contact information have been provided on our website for your convenience. Residents who have problems with stormwater run-off and water ponding are encouraged to use these resources.

Gardner then continued with the motions.

Olszewski motioned and Thornton gave the second to accept the Minutes of the duly advertised regularly scheduled Supervisors' Meeting of 12/11/2025. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Minutes of the duly advertised reorganization meeting on 01/05/2026. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Treasurer's Report for December. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Police Department Report for December. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the 2025 annual report for the Police Department. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Road Department Report for December. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Fire Department Report for December and the 2025 Incident Report. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Emergency Medical Services Report for December and the 2025 Year End Report. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Emergency Management Coordinator's Report for December. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Engineer's Report for December. All voted in favor.

Olszewski motioned and Thornton gave the second to pay bills as presented. All voted in favor.

Thornton motioned and Olszewski gave the second to award the Equipment Operator Contract to Eveready Contracting LLC/Nick Eremic as the primary contact. All voted in favor.

Subdivision and Land

George Metzgar is requesting to subdivide 12.78-acres, Lot 1, from Tax Map #63-18-00-0-068, a 95.08-acre parcel consisting of a residential home and out-buildings, with the parcel being divided by Route 66. Lot 1 represents the entire acreage on the west side of Route 66 creating a natural subdivision point. The purpose of the subdivision is for an estate plan to allow the new parcel to be devised to one of Mr. Metzgar heirs. A non-building waiver is requested dedicating Lot 1 for the express purpose of agriculture use only. The Planning Department recommends approval of the Metzgar Plan of Subdivision contingent upon receipt of a signed and approved Planning Waiver and Non-Building Declaration form from the Township Sewage Enforcement Officer and Washington Township and receipt of Westmoreland County Planning review comments.

Gardner stated that both the signed and approved Planning Waiver and Non-Building Declaration form from the Township Sewage Enforcement Officer was received and comments from the Westmoreland County Planning Department were received with no recommendations being provided.

Olszewski Motioned and Thornton gave the second to approve the Metzgar Plan of Subdivision as submitted. All voted in favor.

New Business

District Judge Jason Buczak swore in Washington Township's new part-time Patrol Officer William Leith, Jr.

Nathan Shaffer from the Kiski Valley Baseball/Softball Association requested use of the baseball fields at Kunkle Park for the 2026 season, as well as the use of the concession stand and permission to hang advertisement signs on the baseball field fences. Mr. Shaffer provided the Township with a signed agreement and payment for use of the concession stand.

Olszewski motioned and Thornton gave the second to approve the request of the KVBSA use of the Kunkle Park baseball fields and concession stand, and to grant exception to Ordinance 49 to permit the Association to hang advertisement signs on the field fences. All voted in favor.

Unfinished Business

Jason Artice, surveyor representing the Kunkle Subdivision Plan, stated that per discussion at the December 11, 2025 meeting, the Plan has been updated to make each lot .77-acres and increased the frontage of Lot 1 to be 50', and presented the Board with a new subdivision drawing. Artice continued to comment that it is still the intent of the owners of Lot 1 to complete a reverse subdivision once the existing home on Lot 2 is no longer occupied and demolished. He also stated that the Sewage Facilities Planning Module has been approved by the PA DEP.

Gardner questioned if the easement shown on the Plan for the existing lateral is indeed currently installed and field verified, because the MAWT records indicate that the existing home is not connected to the public sewer system. Artice stated that it was not verified but was included on the Plan because of the public sewer right of way. He commented that the existing house would be connected as part of the construction with the new dwelling. Thornton stated that he is not sure of approving the subdivision now since at the last meeting it was believed that the existing house was connected to the public sewage system. Thornton added that a subdivision cannot be approved with the existing house still being on a septic system. Artice refuted that both homes would be connected once construction started. Solicitor Long commented that not only is the existing dwelling apparently not connected to the public sewer line, but the new house also cannot be connected in the same lateral as the existing house. Artice stated that the connections would be made based on the Authority's requirements and that Lot 2 has paid their tap fee and continues to pay their debt service.

Thorton added that his objection to the subdivision is that it is a parcel with a septic system on it today, and if the Board allows the subdivision there is no recourse to ensure that the home is connected and it is not in compliance with Ordinance 167. Artice stated they would be willing to enter into a formal agreement to guarantee the connection is made. Gardner questioned where the current septic system is located, since there is a possibility that it is located behind the existing house where the new house is proposed. Artice was unsure of the location. Solicitor Long stated that the fact is that the property is not in compliance with the rules and regulations of Washington Township and the Municipal Authority of Washington Township at the present time. The recourse is that the subdivision does not get approved until the existing dwelling is connected to the public sewer system and the existing septic system removed, and that is regardless of whether the subdivision gets approved, but because that is the rules and regulations of the Ordinances of the Township. The Board can then consider granting an exception for the undersized lots as they see fit to do so.

Artice stated that both homes would be connected and was unsure why it was not connected before.

Gardner stated that the situation is much different than it was when the Plan was presented since the existing property is in violation of the MAWT's rules and regulations. He continued that the bigger issue that was discussed at the meeting last month is getting to one home on that parcel and how that can be ensured, and that the sewer connections can be resolved. Solicitor Long stated that the removal of the existing home would need to be a condition of the approval and if it is not completed the Township would have to file litigation. Artice stated they would be agreeable to that condition and that is the goal to have one home eventually. Solicitor Long stated that the posting of a monetary bond would be the only way to guarantee the existing home is removed in the future, but the present bigger issue is that the property is not connected to the public sewer system which was constructed approximately 15 years ago and was required to connect and is now asking for exceptions to the Ordinance. Artice stated they are asking for an exception to the subdivision approval so they can correct the sewage issues all at once and that this problem with the sewage connection has been an issue for many years and the Township has not actively pursued compliance and the approval of the subdivision would ensure compliance. Gardner stated that the Authority made a business to not spend ratepayers' money on pursuing connections, knowing that the properties would be required to connect when selling the property or requesting a subdivision.

Solicitor Long stated it is his recommendation to deny the Plan until the existing house is connected to the public sewer line and then have Mr. & Mrs. Kunkle represent the Plan and the Board can reconsider arrangements for the elimination of the existing house sometime in the future.

Gardner stated that if the Board would consider this subdivision after the present home is connected and questioned whether it would be better to approve two homes on one lot so that neither home cannot be sold independently and the Township would only be dealing with one property owner for the removal of the existing house with an agreement. Solicitor Long agreed that it would be best to work with one property owner, but allowing two homes on one lot would still require an exception.

Solicitor Long still recommended denying the present Plan on the basis that the existing home is not connected to the public sewer line which is a violation of the rules and regulations of both the Township and the MAWT, which is a basis in Ordinance 167 to deny the subdivision. Additional reasons to deny the subdivision is that Lot 2 and Lot 1 are undersized lots and since Lot 2 is currently served by an on-lot septic system it is extremely undersized, and Lot 1 does not satisfy the frontage requirements of Ordinance 167.

Mr. Artice asked for conditional approval so that the family may move forward with securing loans to complete the construction of the sewer lines and new home. Solicitor Long stated that any approval of the proposed Plan would leave the Township in a position of always chasing compliance and recommends denying the Plan for the reasons previously stated. Artice petitioned the Board again on behalf of the family to be able to proceed with a conditional approval so they may proceed with building their home.

Thornton motioned and Olszewski gave the second to deny the Plan as presented based on the reasons presented by the Solicitor. All voted in favor.

Mr. Wyle from Kiski Park Drive stated that he and his wife live at the property adjacent to the proposed subdivision and is opposed to Plan for the reason stated by the Board and that a development proposed to have two homes built one behind the other for an undetermined time adversely effects the property value of the neighborhood therefore supporting the Board's decision to deny the Plan.

Public Comment on the Pollutant Reduction Plan (PRP) Amendment as advertised.
No Comments were made.

Public Comment

John Turack with the Washington Township/Bell Lions Club, commented that every year they stock Pine Run Creek in Kunkle Park for the kids only fishing area and that they would like to have a fly tying and fly-casting class in the Park again. The date has not been determined but wanted to approach the Township prior to starting the approval process. Turack also stated that if anyone wanted to help stock the fish in April to let him know.

Hearing no further comments, Olszewski motioned and Thornton gave the second to adjourn. All voted in favor. The meeting was adjourned at 7:44 p.m.



Secretary

JANUARY TEASURER'S REPORT

	Prior Month Balance	Revenues	Expenditures	December Balance
GENERAL FUND	\$ 376,101.82	\$ 358,805.08	\$ 409,027.96	\$ 325,878.94
PAVING FUND	\$ 65,763.70	\$ 164,892.79	\$	\$ 230,656.49
BRIDGES & CULVERTS FUNDS	\$ 351,565.98	\$ 537.70	\$	\$ 352,103.68
BUILDING FUND	\$ 213,052.58	\$ 659.75	\$ 234.97	\$ 213,477.36
EQUIPMENT FUND	\$ 47,811.00	\$ 1,347.67	\$	\$ 49,158.67
RECREATION COMMISSION	\$ 113,393.08	\$ 23.15	\$ 927.92	\$ 112,488.31
LIQUID FUELS STATE FUND	\$ 215,309.26	\$ 652.79	\$	\$ 215,962.05
STORM WATER MANAGEMENT FUND	\$ 101,434.78	\$ 6.57	\$ 90,578.64	\$ 10,862.71
POLICE TRAFFIC SERVICES	\$ 173.35	\$ 0.04	\$ -	\$ 173.39
CAPITAL INVESTMENT FUND	\$ 546,981.25	\$ 970.77	\$ 200,000.00	\$ 347,952.02



WASHINGTON TOWNSHIP POLICE DEPARTMENT
WESTMORELAND COUNTY
289 PINE RUN CHURCH ROAD
APOLLO, PENNSYLVANIA 15613
(724) 727-3410

Washington Township Police Department Monthly Report - January 2026

Total Calls For Service: 286

911 Hang Up	17	
Animal Complaints	9	
Assaults	0	
Assist Other Agency	0	
Assist Other Police	4	
Burglar Alarm	8	
Burglary	0	
Child Custody	1	
Childline Investigation	1	
Civil Matter	6	
Vehicle Crashes	9	5 Injuries
Criminal Mischief	0	
Death Investigation	0	
Disabled Vehicle	14	
Disturbances	2	
Dog Law	1	
Domestic	2	
DUI	0	
Drug Overdose	0	
Drug/Narcotic Offenses	1	
EMS Assist	12	
Endangering Child Welfare	0	
Fire Alarm	0	
Fire Dept. Assist	2	
Firearms Violations	0	
Fraud	4	
Game Laws	0	
Harassment	2	
Hazardous Condition	12	
Juvenile - Misc.	0	
House Check	14	
Keys Locked In Vehicle	1	
Lost & Found	1	
Megan's Law	0	
Mental Health	1	
Missing Person - Adult	0	



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Other-Misc.	3
PFA Service	1
Public Intox.	0
Public Service Detail	17
Repossession	4
Runaway Juvenile	0
Security Check	9
Service-Misc.	3
Suspicious Person/Activity	3
Sex Assault	1
Terroristic Threats	1
Theft	2
Theft-Retail	1
Ordinance Complaints	1
Traffic Complaint	5
Traffic Enforcement	12
Traffic Offenses	1
Trespassing	2
Unauthorized Use MV	0
Underage Drinking	0
Warrants	1
Welfare Checks	6
Walkins/Calls On Station	44
Westmoreland SWAT	0
Citations Issued	3
Warnings Issued	4

Vehicle Mileage

	Current	This Month
Unit 5-50	34,856	1,669
Unit 5-51	12,943	1,050
Unit 5-52	103,066	206
Unit 5-53	88,719	1,314
Unit 5-54	50,691	1,607
Unit 5-56	2,341	262
Unit 5-59	105,931	507

SRO Report - Upper & South Eelementaries

Student Contacts:	7
Investigations:	13
Security Checks:	21
Programs:	4
Total Incidents:	45

Jason L. Montgomery - Chief of Police
Chief of Police

Road Department Report

January 2026

- **Plowed and salted roadways during multiple snow events.**
- **Plowed shoulder of roadways with grader after the 10-inch snowstorm.**
- **Removed piles of snow from intersections.**
- **Removed topsoil from Kunkle Park work site.**
- **Rebuilt screen that is used for screening anti-skid material to mix with road salt.**
- **Picked up garbage along roadways.**
- **Lowered the berm along Camp Nancy and Utopia roads to keep ice from forming on roadways.**
- **Replaced missing street name signs.**
- **Repaired and maintained winter equipment.**
- **Maintained township garage and property.**
- **Responded to 43 Pa One Calls.**
- **Marked 3 Pa One Calls for MAWT.**



January 2026 Alarms
January 1, 2026, to
January 31, 2026.

AFA	03
EMS Asst	04
Landing Zone	01
Structure Fire	01
Traffic Control	01
Transformer Fire	01
Vehicle Accident	03
Vehicle Pedestrian	02
AFA Asst	01
Chimney Fire Asst	03
Hazmat Asst	01
Structure Fire Asst	01
Vehicle Accident Asst	03
Total	25



MURRYSVILLE MEDIC ONE

Washington Township

EMS Report

February 2026

January 2026

911 Dispatches in Washington Twp: 93

Total 911 Dispatches for Washington Twp Crew: 218

Total 911 Dispatches Handled by Medic One: 218

Washington Twp Crew responded into Vandergrift: 17

Washington Twp Crew responded into Armstrong County: 12

Washington Twp Crew responded into Other Areas: 96

Washington Twp calls handled by a Murrysville Crew 69 times

9 calls due to Murrysville being closer

**60 calls handled from a standby location at Washington Twp VFD due to the
Washington Twp Crew being out on other calls**

Calls Turned Over

0 – Calls turned over to other services (units were working a multi vehicle accident with multiple patients)

Average Times

Dispatch to Responding: 1.4 minutes

Dispatch to On-Scene: 19.7 minutes (Due to road conditions)

Dispatch to Available 145.1 minutes (Due to road conditions)

**Highest patient encounters General Illness, Public Assistance, Respiratory Emergencies,
Motor Vehicle Accidents, and Injuries from falls.**

Washington Township Emergency Management

Report for January 2026

February 5, 2026

- 1. Reviewed all eNotices received from DEP on updates in the township.**
- 2. Reviewed CIKR (Critical Infrastructure Key Resources) notices received from PA State Police.**
- 3. Reviewed all CISA (Cybersecurity & Infrastructure Security Agency) reports.**
- 4. Reviewed all PRIB (Pittsburgh Regional Intelligence Briefing) notices from Western PA Fusion Center.**
- 5. Reviewed CAD data received from WCDPS on emergency responses in the township. Entered information into database.**
- 6. Placed updates onto Emergency Management Facebook page for resident information.**
- 7. Sent out severe weather announcements to Fire / Police / EMS and township staff. Attended winter weather webinar.**
- 8. Performed annual system check on EOC phone system. Reviewed phone setup with assistant Rowan.**
- 9. Checked all equipment and supplies on Township Building AED.**
- 10. Checked first aid kits and supplies at the township building as well as with Adam for Public works building.**
- 11. Prepared packet for Supervisors' signatures on requested Fire CAD readout updates as presented by Chief Leith.**
- 12. Reviewed information received on updated Weaver Dam EAP.**
- 13. Disaster Declaration filed with WCDPS for Winter Storm Fern. Met with Adam to discuss Disaster Log sheets for Public Works employees.**
- 14. Responded to complaint at Meadows MHP on no water and frozen pipes. Requests to 211 and WCDPS for assistance for residents.**

WASHINGTON TOWNSHIP
Westmoreland County, Pennsylvania
TOWNSHIP ENGINEER'S REPORT
Board of Supervisors Meeting: February 12, 2026

CURRENT ENGINEERING ITEMS:

1. Municipal Separate Storm Sewer System (MS4) National Pollution Discharge Elimination System (NPDES) Individual Permit:
 - a. BEI submitted the Renewal Application to PA DEP on March 12, 2024. PA DEP issued the Permit on July 29, 2025.
 - b. MS4 Pollution Reduction Plan (PRP) Amendment for the Beaver Run Watershed:
 - i. Proposed MS4 PRP BMP projects:
 1. Improve existing stormwater pond at the maintenance garage.
 2. Streambank Restoration Project
 - a. BEI understands the Township is investigating whether a property south of Tower Hill Road would be a candidate for streambank restoration.
 3. Next Steps:
 - a. BEI provided a copy of the draft document to the Supervisors for review and input at the September 2025 meeting.
 - b. An advertisement for 30-day public comment period has been prepared. **The Public Comment Period began on December 22, 2025 and ended January 31, 2026.**
 - c. **Final document will be provided to the Supervisors for review prior to the March meeting.**
2. Kishmo Land Development Plan Application:
 - a. BEI completed a land development review and issued review comments via letters to the Applicant dated January 9, February 19, and June 6, 2024.
 - b. The application was granted Final Approval with conditions at the Board's meeting on June 13, 2024.
 - c. **The Applicant resubmitted drawings on January 29, 2026. BEI reviewed the documents and issued a final comment letter on February 9, 2026.**

